



# TOWN COUNCIL

6 September 2023

Dear Councillor

**NOTICE IS HEREBY GIVEN** that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the **Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on **Tuesday, 12th September, 2023** at **6.00 pm** to transact the business specified in the following Agenda as set out.

Iain Wedlake  
Town Clerk

Distribution: The Mayor and Members of Teignmouth Town Council as follows:

Councillors J Atkins (Chair), M Jackman, P Lloyd, C Myers, V Rudge, S Walsh,  
L Chasteau, J Jackson, D Cox, R Phipps and C Williams



***For information – to be taken as read:***

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting will be recorded.
- 7** ***Public Participation:***  
*Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.*



## **A G E N D A**

### **PART I**

**(Open to the Public)**

#### **TO THE CHAIRMAN AND MEMBERS OF TEIGNMOUTH TOWN COUNCIL**

You are hereby summoned to a meeting of the Town Council to be held on 12/09/2023 at 6.00pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

#### **Please note:**

Under

the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council.

Members of the public wishing to speak are to notify the Town Clerk prior to the commencement of the meeting.

#### **I Wedlake Clerk**

1. **Attached police & councillors reports** (Pages 7 - 20)

Council in Formal Session - Part 1

2. **Use of Mobile Phones**

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

3. **Apologies for Absence**

To receive, note and where requested, approve the reasons for apologies for absence.

4. **Declarations of Interest**

To declare any disclosable interests relating to the forthcoming items of business (if any).



5. **Dispensations**

To receive and consider requests for dispensation (if any).

6. **Minutes** (Pages 21 - 24)

To approve, sign and adopt the minutes of the Council meeting held on XXXX.

7. **Mayors report** (Pages 25 - 26)

8. **Clerks report** (Pages 27 - 28)

9. **List of payments** (Pages 29 - 42)

To receive and approve the list of payments for:

April

May

June

July

10. **Assets & Facilities meeting of 31/07/2023** (Pages 43 - 46)

To receive the minutes and approve the actions of the Assets & Facilities meeting of 31/07/2023.

11. **Town wishing well** (Pages 47 - 52)

The existing wishing well is in a dilapidated state, however National grid have approached TDC and wish to locate an electricity substation on its existing site.

We have arranged for National Grid to rebuild us a new wishing well of a similar design at no cost to TTC at a revised location agreed by TDC in the same general area.

To progress this, we need to agree heads of terms with TDC for the site, therefore;

Council is recommended to resolve to agree the attached heads of terms and authorise the clerk's office to sign the agreement on behalf of TTC.

12. **Transfer of beach wheel chairs to shop mobility**

To resolve to formally transfer "free of charge" on a "sold as seen" basis, the two beach wheelchairs held by the town council permanently to Shopmobility Teignmouth.



**13. Gifting of Surplus Christmas lights to CoC for use in town at Christmas.**

To resolve to formally transfer surplus Christmas lights “free of charge” on a “sold as seen” basis to the Teignmouth Chamber of Commerce for use by members during the Christmas period in the town.

**14. Central ward By election**

Council to resolve whether;

A. It does not require polling cards for this by election.

Or

B. It does require polling cards for the by election at an approximate cost of £2,000 - £2,500.

Should the election be uncontested there will be a set up charge of approx £150.

**15. Exclusion of press and public**

Members are recommended to approve the following resolution:

*“that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting for the duration of the following items, on the basis that the information to be disclosed would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.”*

**16. Continued impasse with Teignbridge District Council over the towns replacement toilet provision**

Councillors will receive documents via separate confidential email.